



## SKILLS AND QUALIFICATIONS

SUMMARIZE ANY TRAINING SKILLS AND/OR CERTIFICATES THAT WOULD BENEFIT IN THE POSITION FOR WHICH YOU ARE APPLYING \_\_\_\_\_

## WORK EXPERIENCE: LIST PRESENT AND FORMER EMPLOYERS BEGINNING WITH THE MOST RECENT

FROM	TO	COMPANY\SUPERVISOR	PHONE#
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JOB TITLE	SALARY\HOURLY RATE	PHONE#
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REASON FOR LEAVING

FROM	TO	COMPANY\SUPERVISOR	PHONE#
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JOB TITLE	SALARY\HOURLY RATE	PHONE#
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REASON FOR LEAVING

FROM	TO	COMPANY\SUPERVISOR	PHONE#
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JOB TITLE	SALARY\HOURLY RATE	PHONE#
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REASON FOR LEAVING

## PERSONAL REFERENCES: NAME 3 PERSONS NOT RELATED TO YOU, WHICH YOU HAVE KNOWN AT LEAST A YEAR

NAME	PHONE NUMBER
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1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

I CERTIFY THAT THE FACTS CONTAINED IN THIS APPLICATION ARE TRUE AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND UNDERSTAND THAT, IF EMPLOYED, FALSIFIED STATEMENTS ON THIS APPLICATION SHALL BE GROUNDS FOR DISMISSAL.

I AUTHORIZE INVESTIGATION OF ALL STATEMENTS CONTAINED HEREIN AND THE REFERENCES LISTED ABOVE TO GIVE YOU ANY AND ALL INFORMATION CONCERNING MY PREVIOUS EMPLOYMENT AND ANY PERTINENT INFORMATION THEY MAY HAVE, AND RELEASE ALL PARTIES FROM ALL LIABILITY FOR ANY DAMAGE THAT MAY RESULT FROM FURNISHING SAME TO YOU.

I UNDERSTANDING AND AGREE THAT, IF HIRED, MY EMPLOYMENT IS FOR NO DEFINITE PERIOD AND MAY, REGARDLESS OF THE DATE OF PAYMENT OF MY WAGES AND SALARY, BE TERMINATED AT ANY TIME WITHOUT PRIOR NOTICE AND WITHOUT CAUSES.

DATE \_\_\_\_\_ SIGNATURE \_\_\_\_\_

